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| **S. No** | **Time** | **Item** | **In charge** | **Details** |
| 1 | 9.30 PM - 9.32 PM | Opening prayer | Sol Shanthini Ebenezer |  |
| 2 | 9.32 PM - 9.35 PM | Pledge | Sol Shanthini Ebenezer |  |
| 3 | 9.35 PM - 9.45 PM | Praise & Worship | Sol Dr Patricia |  |
| 4 | 9.45 PM - 10.00 PM | Message | Sol Dr Sujatha |  |
| 5 | 10.00 PM - 10.10 PM | Announcing **New Core Teams**, submitting, praying, and releasing blessings for them | Sol Olivia – Reading out  Sol Dr Patricia – Praying & releasing Blessings | TN State Core Teams:  1.Speaker: Sol Kavitha Raj (Promoted)  2.Deputy Speaker: Sol Jaison  3.Shadow Parli Secretary: Sol Olivia  4.State Coordinator: Sol Joyce Beula (Retained)  5.State GS Secretary: Sol John Jegan Babu  Pondy UT Core Teams:  1.Speaker: Sol Shanthini Ebenezer (Retained)  2.Deputy Speaker: Sol Ebenezer  3.Shadow Parli Secretary: Sol Joshua  4.State Coordinator: Sol Dr Patricia (Retained)  5.State GS Secretary: Sol Jeni Robert |
| 5 | 10.10 PM – 10.12 PM | Explaining Duties of Core Team members | Sol Pratheep | Displaying & Explaining the List of Files |
| 6 | 10.12 PM - 10.15 PM | Felicitating the Outgoing State Core Team members (Read out names and pray for them) | Sol Dr Sujatha | TN State Core Teams:  1.Speaker: Sol Dr Benedict  2.Deputy Speaker: Sol Kavitha Raj  3.Shadow Parli Secretary: Sol Pratheep  4.State Coordinator: Sol Joyce  5.State GS Secretary: Sol Celine  Pondy UT Core Teams:  1.Speaker: Sol Shanthini Ebenezer  2.Deputy Speaker: Sol Shiela Joshua  3.Coordinator: Sol Dr Patricia  4.Secretary: Sol Thilagam |
| 7 | 10.15 PM - 10.20 PM | Six-Month plan of Core Team for State (Previous plan: Mention how much fulfilled, how much left out) by Outgoing Team | Sol Dr Benedict | Display the attached file & read out |
| 8 | 10.20 PM – 10:23 PM | Six-Month plan by New Core Team | Sol. Kavitha Raj | Display the attached file & read out |
| 9 | 10.23 PM-10.25 PM | Clarifications | Participants |  |
| 10 | 10.25 PM - 10.27 PM | Announcements | Sol Pratheep | (See file attached) |
| 11 | 10.27 PM - 10.30 PM | Closing Prayer and Slogan | Sol John Jegan Babu |  |

**List of Files to be handed over**

**General**

**T**here are 2 kinds of operations

1. 19 National level Operations of AOJ. In this there are many subdivisions
2. 19 State level Operations of AOJ.

**All the AOJ Soldiers should have the basic knowledge of**

1. ENHF Vision - Short & original Versions
2. Model Church
3. Operation Ecclesia
4. 7 fold Agenda
5. Emergency Period Message(2010-2013)
6. PPt After 2020

**Troop Church**

1. **T**roop Church Package
2. Troop Church Registration
3. Duties of a Soldier of AOJ
4. Self Review for a soldier of AOJ
5. Troop Church Report
6. Troop Church Gathering
7. Evolution of Troop Church (PPt)
8. Video of Troop Church ( in Tamil)

**BFF**

1. The origin & history of BFF (short video to be produced)
2. Teaching Materials - Word Documents &PPts in various languages
3. Schedule
4. Time Table & 15 more general files
5. Text books of Model Church, Operation Ecclesia, SEP
6. Registers
7. Admission
8. Baptism Register (of those who receive baptism) & others

**Gift Schools**

1. The origin &history of each gift school. (short videos to be produced)
2. Registers
3. Admission
4. Weblinks
5. Weblink for Gift Schools (Registration, Feedback & Commitment)
6. Template for Regional monthly Meetings Report
7. Weblink for Troop Church Registration form
8. The reports of the past 2 months for every Gift School

**Other Operations of AOJ:**

1. Monthy Prayer meet report
2. Documents and registers needed for their operations

**All the National Coordinators of GS & AOJO should pay attention to the following**

1. All the participants should be directed to start Troop Churches & multiply it.
2. The activities should be given for pubishing in KG every week
3. All the Coordinators, National & State Gift Schools & other Operations, should by all means attend the monthly regional meet that is going on in their State.

**Whatsapp group admins**

Whatsapp group admins to be changed within 2 months of handing over.